

NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL

Minutes of a meeting of the Finance Committee held on Tuesday, 17th January 2023 at the Pavilion, Back Lane, Newton Poppleford commencing at 7.00pm.

Present: Cllrs. Walker (Chair), Burhop (VC), Carpenter, Dalton and Tribble
Jacqui Baldwin (Clerk and RFO)

Prior to the commencement of the meeting Chair outlined the Fire Regulations and evacuation procedure. There being no members of the public present a Public Forum did not take place.

		Action
FC22/65	To consider apologies for absence and approve if accepted (LGA 1972 S.85(1)) Apologies were received and accepted from Cllr. Tillotson.	
FC22/66	Declarations of interest from members / Dispensations afforded None made.	
FC22/67	To consider and, if thought fit, approve the Minutes of the Finance Committee of the Council held on 12th December 2022 Chair proposed that the Minutes be approved as a true record of the meeting. Seconded by Cllr. Dalton and resolved unanimously. To consider Matters Arising from those Minutes: No matters arising not dealt with elsewhere on the Agenda.	
FC22/68	BUSINESS TO BE CONSIDERED:	
	A To carry out a review of Parish reserve funds: Cllr. Burhop proposed that the WC Refurbishment Fund should be reduced by £15,000 as a reflection of the revision to the refurbishment plans. The released funds to be transferred to the Play Equipment Sinking Fund, the Amenity Repairs Fund and General Reserves. Actual sums to be agreed prior to the commencement of the next financial year. The Cemetery Wall Repair Fund to be removed as work complete. Jubilee Event Reserve to be replaced by Coronation Event fund for which £5,000 has been budgeted.	
	B Flood alleviation works in Webbers Meadow Chair expressed concern that the Jubilee copse in Webbers Meadow had been under water for several weeks which may cause the young trees to die. It was suggested that the dumping of topsoil from the MUGA into Webbers Meadow had hindered the natural drainage. Cllr. Burhop confirmed that the MUGA contractors had been requested to do this as a green solution to the issue of topsoil disposal. It was agreed that carrying out any alleviation works may make matters worse and it would be better to allow the water to drain away naturally. Clerk was requested to contact the MUGA contractors for their advice. Chair requested an update on the repairs to the footbridge in Webbers Meadow. Cllr. Burhop confirmed that the contractors estimate had been	Clerk

	F	To approve submission of the Annual Parish Paths Partnership (P3) Grant Forms Clerk advised that a meeting had taken place with the Honorary Footpath Warden to discuss the grant application for the coming year. A quotation is awaited for remedial works to Back Brook/Footpath 3 and, when this has been received, the application forms will be submitted.	
	G	Plans for the Coronation Celebration event in May 2023 It was agreed that a Coronation Event committee should be formed to organise events to take place on Monday 8 th May. Events to be considered: dog show, fun day, fancy dress and cake decorating competitions, quiz. Clerk to add to the agenda for discussion by Full Council in January	Clerk
FC22/69		To review and note payments for January 2023 Chair proposed that payments totalling £4,779.99 be approved for payment. Seconded by Cllr. Carpenter and resolved unanimously. Clerk to note and action.	Clerk
FC22/70		Matters considered as urgent by presiding Chair for discussion only None raised.	
FC22/71		To agree date, time and venue of next meeting The next meeting will take place at the Pavilion at 7.00pm on 20 th February 2023. Cllr. Burhop advised that venues for future Parish Council meetings would be an agenda item at the January Full Council meeting.	

With no further business to consider, the Chair declared the meeting closed at 8.55pm.

Minutes approved as a true reflection of the meeting

Signed

Date