

# NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL

Minutes of the Parish Council Ordinary Meeting which took place at The Pavilion, Back Lane, Newton Poppleford at 7pm on Monday, 30<sup>th</sup> January 2023.

Present: Cllrs. Burhop (Chair), Carpenter (Vice Chair), Bilenkyj, Chapman, Dalton, Hughes, Lipczynski, Tillotson and Walker.  
DCC Cllr. Jess Bailey  
Ted Swan, Honorary Footpath Warden  
PC Adam Speers and PC Kelly Titherington, Neighbourhood Policing Team  
4 members of the public

Chair welcomed all present to the Council's January meeting and outlined the fire evacuation procedure prior to opening the Public Forum.

## Public Forum

### a) Neighbourhood Policing report

Chair welcomed PC's Speers and Titherington to the meeting. PC Speers advised that there had been one crime recorded in the parish during the month of January at a residential address. He added that the parish has not had the issues that Sidmouth recently had with break-ins to garages and sheds, and bikes being stolen, but the Neighbourhood Policing Team would still like to remind residents of the need for crime prevention, security and vigilance. Chair thanked PC's Speers and Titherington for taking the time to attend the meeting.

### b) District Councillor report: Cllr. Chris Burhop

Cllr. Burhop advised that Parish and District Council elections would take place on 4<sup>th</sup> May 2023 at which all Parish and District Councillors would have to seek re-election if they wished to remain in office. Election Notices will be published by 27<sup>th</sup> March and all nominations must be in by 4<sup>th</sup> April. Anyone who needs to register to vote in these elections must do so by 17<sup>th</sup> April. This year, for the first time, voters will be required to take photographic i.d. to the polling station. It is estimated that, currently, between 2-4% of voters do not have the relevant i.d. and the government will be running a series of advertisements to inform people of what they need to do. EDDC will be promoting postal voting in the district. There is concern about the increasing number of discharges of sewage into local waterways including the river Otter. Water companies are blaming the building of additional housing and poor infrastructure for these failings. The Government has given water companies until 2050 to clean up their act which does not seem to reflect the urgency of the issue.

Cllr. Burhop reported on a meeting held with Harpford residents where the deterioration of Red Bridge was discussed. Despite negotiations about the construction of a new crossing from Lower Way to Webbers Meadow having been ongoing since July 2021 no significant progress has been made which is unacceptable. There is a strong possibility that in the near future the existing bridge will become unsafe cutting off the only safe pedestrian route between Newton Poppleford and Harpford. An urgent meeting has been arranged with DCC and its agents and this will take place on 3<sup>rd</sup> February. Cllr. Bailey requested an invitation to this meeting. One of the suggestions that was made during the meeting with Harpford residents was the creation of a bottleneck bridge over the river Otter, reducing the road to a single lane and providing a pavement on both sides as currently exists in other places on the A3052.

### c) County Councillor report: Cllr. Jessica Bailey

Cllr. Bailey reported that Ofsted had issued a letter critical of DCC's Children's Services with particular reference to children in care which, although it may be the result of transitional and management changes, was a sad situation. DCC Budget meetings will be taking place during February although it is difficult for Local Authorities to prepare budgets when they are not being given sufficient notice of government funding and there appears to be no long-term strategy. Cllr. Bailey confirmed that she was continuing to hold the Council to account over the scandal of former Cllr. John Humphreys who was able to function as a Councillor despite being arrested for sex crimes against children. EDDC have

commissioned an independent report into how Humphreys was awarded the honorary title of Alderman in 2019 despite being on bail for sexual offences.

Cllr. Bailey reiterated concerns previously expressed about new voter identification rules which she felt would lead to voter suppression.

Finally, Cllr. Bailey stated that she was continuing to put pressure on DCC Highways to deal with the many outstanding road safety issues in the parish.

Chair thanked Cllr. Bailey for her report and commended her for her great work in holding the Council to account over the case of former Cllr. Humphreys.

d) Report from Ted Swan, Parish Footpath Warden

Mr. Swan reported that the Annual Footpath Survey was now complete and could be submitted to DCC when the Clerk had completed the financial information. An approach had been received from a resident wishing to assist the warden with his duties. Although Mr. Swan stated his intention to continue as Footpath Warden for some time to come he recognised that he could not go on forever and was therefore keen to accept this offer of support. If Council was happy for him to do so, Mr. Swan would inform DCC and enrol the volunteer on their brushcutter course for insurance purposes. It was agreed that this was an excellent idea. Chair thanked Mr. Swan for his continuing service to the parish.

e) Report from the Allotment Management Committee

Cllr. Tillotson advised that the allotments were in good order. A programme of removing rubbish from the hedgerow was underway together with some necessary hedge and tree maintenance which was being carried out by one of the tenants. On Wednesday 1<sup>st</sup> February refreshments would be provided to the volunteers planting up the new cemetery. Chair thanked the Allotment Management Committee and volunteers for their hard work.

f) Report from the Climate Change Group

Cllr. Walker presented a verbal report on behalf of the Climate Change Group. The first of the DCC/Parklife planting days had taken place on 27<sup>th</sup> January with numerous volunteers from Bicton College, the primary school and parish. In total, more than 800 hedging whips and 26 trees had been planted throughout the day. Refreshments had been provided in the Pavilion and the whole event had been well-organised and successful. The new cemetery will be planted up on 1<sup>st</sup> February to be followed by St. Luke's on Saturday, 4<sup>th</sup> and Burrow Green on the 15<sup>th</sup>. Cllr. Walker took the opportunity to thank everyone involved, especially Gill Cameron-Webb who had made it all happen. Chair asked Cllr. Walker to pass on his thanks to everyone involved.

Cllr. Bilenkyj suggested that, as a result of birds nesting earlier in the year, the date on which hedgerow cutting must be stopped should be brought forward. Both Mr Swan and Cllr. Hughes confirmed that no major cutting was allowed to take place from the beginning of February to the end of September leaving only a 3 month window for work to take place.

g) Questions and representations from residents/parishioners

The VOSRA representative in attendance thanked Council on behalf of residents for the clearance of Venn Ottery Village Green.

It was suggested that members of the Climate Change Group may be interested in the Heal Live event taking place at Exeter Community Centre on 28<sup>th</sup> February - visit [www.healrewilding.org.uk](http://www.healrewilding.org.uk)

There being no further questions or representations Chair closed the Public Forum at 7.35pm.

			<b>Action</b>
22/102		<b>To consider apologies for absence and approve if accepted (LGA 1972 S.85(1))</b> Apologies received from Cllrs. Morgan and Tribble were noted and accepted.	
22/103		<b>Declarations of interest from members / Dispensations afforded</b> All members present are, by definition, members of the NPPFF Trustee Board and declare a personal interest in that capacity.  Cllr. Hughes was afforded a dispensation to discuss and vote upon matters pertaining to trees at the Ordinary Meeting held 18/05/2020. This dispensation applies until May 2023 (unless	

	<p>rescinded prior to that date) and is afforded in respect of his personal and disclosable pecuniary interest as owner of Bowhayes Trees Limited, Bowhayes Farm, Venn Ottery.</p> <p>Cllr. Tillotson was afforded a dispensation to discuss and vote upon matters pertaining to Parish allotments at the Ordinary Meeting held 29/3/2021. This dispensation applies until May 2023 (unless rescinded prior to that date) and is afforded in respect of her personal and disclosable pecuniary interests as an allotment tenant.</p>	
22/104	<p><b>To consider any matters listed on this Agenda that Councillors consider should be dealt with as confidential business as per the provisions of The Public Bodies (Admission to Meetings) Act 1960 – see Agenda item 22/119</b></p>	
22/105	<p><b>To consider and, if thought fit, approve the Minutes of the Council’s Ordinary Meeting held on 19<sup>th</sup> December 2022 as previously circulated to members.</b></p> <p><b>It was proposed by Cllr. Walker that these Minutes be approved as a true record of the meeting. Seconded by Cllr. Lipczynski and resolved unanimously.</b></p> <p>To consider any Matters Arising from those Minutes:</p> <p><b>a) Webbers meadow footbridge repairs</b>  <b>Chair proposed that the Public Forum be re-opened to allow public comments on this item. Seconded by Cllr. Carpenter and resolved unanimously.</b></p> <p>Mr Swan reported that he had met the parish maintenance contractor (PMC) working on improving the shuttering to the footbridge in Webbers Meadow. The PMC seemed to be unaware that an external contractor had been appointed to carry out this work. Chair confirmed that this was an oversight as the decision had been taken when the PMC was away. Chair added that the work would be carried out when the weather improved and the water levels receded.</p> <p><b>Chair then proposed that the Public Forum be closed. Seconded by Cllr. Carpenter and resolved unanimously.</b></p> <p><b>b) Venn Ottery footbridge installation</b>  Chair advised that the contractor will commence work on the pier footings in February and the assembly of the new footbridge would be organised thereafter. Cllr. Hughes asked whether it would be possible for the contractor to lay a base for a new bench on the village green at the same time. Chair suggested that this work could be carried out by the PMC.</p> <p><b>Clerk to note and instruct PMC accordingly</b></p> <p><b>c) Higher Way, Harpford road closure</b>  As a result of Council’s concerns about the use of Lower Way as a diversion route, Highways have amended this Temporary Traffic Order. For the whole of the period of closure the diversion route will be via The Bowd.</p> <p><b>d) Submission of 2023/24 Precept Demand</b>  Noted that the Precept demand has now been submitted to EDDC.</p> <p><b>e) Submission of response to Local Plan consultation</b>  Noted that Council’s agreed response has been submitted to EDDC.</p>	Clerk

**To consider and, if thought fit, approve the Minutes of the Council's Extraordinary Meeting held on 5<sup>th</sup> January 2023 as previously circulated to members.**

Chair reported that correspondence regarding the EOM had been received with a request that it be communicated to all Councillors at this meeting. Chair then read the contents of an email received from the owner of land at Down Close, Newton Poppleford on 11<sup>th</sup> January 2023:

*Without Prejudice*

**PLANNING APPLICATION - LAND AT DOWN CLOSE, NEWTON POPPLEFORD REF 22/2279/PIP**

*I write to you as the Chairman of Newton Poppleford & Harpford Parish Council.*

*On Thursday 5<sup>th</sup> January 2023 I attended the Parish Council's Extraordinary Meeting that had been called to specifically consider a Planning Application relating to land that me and my family own and have an interest in.*

*To ensure that I had an accurate record of the discussions that took place, as you are aware I audio recorded the Meeting, a copy of which is now held by our Lawyers.*

*At the start of the Meeting declarations of interests were asked for and you as the Chair specifically questioned each of the Councillors present concerning their ability to be impartial knowing that the Parish Council and the Landowners are in a potential contentious contractual dispute. For the Record, it was noted that all Councillors questioned (including the Clerk) confirmed that they could remain impartial and therefore would proceed to discuss and vote on the Council's eventual Motion in relation to the Planning Application.*

*It should be noted that when the "Down Close Protestors" who had attended the Meeting in force were given the opportunity to speak to the Council in open session they declined the opportunity to present their views, the exception being resident Mr Peter Baldwin, the husband of the Clerk to the Council, who did ask questions and aired his opinions to the Council as he lives directly opposite the land.*

*At the end of the discussion a Motion was called for by you as the Chair.*

*Cllr. Carpenter proposed that the Council - **Object to the application because it does not sufficiently address previous objections to development on that site.***

*Seconded by Cllr. Dalton and resolved with 7 votes in favour and one abstention.*

*Subsequently after the vote you as the Chair asked Cllr. Carpenter to draft and circulate objections for approval.*

*The Clerk was asked to note and upload comment to the EDDC planning portal.*

*Now having read the comments that have been publicly posted on the EDDC Planning Portal by the Parish Council it is apparent that the final Comments of the Council which were submitted by the Clerk clearly do not reflect the Motion that was voted on and passed at the Meeting that I attended and audio recorded.*

*The Comments submitted have been embellished and the scope widened and also specifically now make reference to the Down Close Resident's Planning Portal objections which were not part of the Motion that the Council voted on.*

*It is clear that there is a contradiction between the wording of the Motion that was actually passed and agreed during the Meeting and what was eventually presented to EDDC which are significantly different and I would welcome your comments on behalf of the Council in relation to this issue and to give you the opportunity to*

	<p><i>provide an explanation as to why this has taken place, before I consult with my Advisors about possible further action to be taken against the Council.</i></p> <p><i>I have copied this email into the Planning Officer dealing with the Application and also EDDC's Monitoring Officer to make them aware of this apparent anomaly in your process.</i></p> <p><i>Please present this communication to the Full Council at the Meeting when the Minutes are put forward for Approval.</i></p> <p><i>I look forward to hearing from you shortly on this matter.</i></p> <p>Cllr. Lipczynski stated that, in his opinion, both the Minutes and the Consultee Comments submitted were a fair reflection of the meeting. Cllr. Carpenter added that the proposal put to the meeting was that Council objected to the planning application. The eventual submission summed up the reasons why Council objected. The draft was circulated to all members present at the meeting and was approved by all as Council's email records can demonstrate. Cllr. Hughes recalled that during the meeting reference had been made to objections already uploaded to the planning portal, by Down Close residents and others, and to objections raised at the time of the 2014 application. Whether members of the public spoke at the meeting was irrelevant. Cllr. Tillotson noted that the Clerk neither speaks nor votes at Council meetings. The role of the Clerk is to record what is said. The Chair stated that, as Councillors were in agreement on this matter, he would respond to the email accordingly.</p> <p><b>Cllr. Lipczynski then proposed that the Minutes of the EOM be approved as a true record of that meeting. Seconded by Cllr. Hughes and resolved unanimously.</b></p> <p><b>To consider any matters arising from those Minutes:</b> None raised.</p>	
22/107	<p><b>To review the Minutes of the Council's Finance Committee meeting held on 17<sup>th</sup> January 2023 as previously circulated to members.</b> Contents noted no questions raised.</p>	
22/108	<p><b>To review the Minutes of the Council's Policy and Personnel Committee held on 13<sup>th</sup> December 2022 and to note revisions to:</b></p> <ul style="list-style-type: none"> <li>a) Expenses policy</li> <li>b) Cash handling policy</li> <li>c) Grant Handling and Applications policy</li> </ul> <p>Cllr. Walker queried the requirement to have a quarterly audit of grants made by Council. Chair advised that Council had a responsibility to ensure that any money granted had been used appropriately as stated in the grant application form.</p>	
22/109	<p><b>Correspondence received:</b> Chair reported that a letter of thanks had been received from a parishioner who had attended the Senior Citizens Christmas Tea. Chair congratulated Cllrs. Dalton and Tillotson for organising what had obviously been a very successful event.</p>	
22/110	<p><b>Chair's announcements:</b></p>	
22/111	<p><b>To consider matters pertaining to highways, speed reduction measures and road safety in the Parish:</b></p>	

	<p>a) Pelican crossing timings Chair reported that, as agreed at the previous meeting, Cllr. Stuart Hughes had been invited to attend this meeting but had declined. Chair expressed his frustration at the lack of response from Highways on this issue and stated his intention to join forces with Cllr. Bailey and get the local press involved.</p> <p>b) 20mph scheme – revised submission Chair confirmed that Council’s original submission for a 20mph scheme had been updated and re-submitted. He noted that there are to be an additional 6 schemes in Devon whereas Cornwall County Council are introducing 20mph schemes across the whole county.</p> <p>c) Safety concerns Four Elms Hill Cllr. Bilenkyj expressed concern that a combination of low overhanging branches and potholes were forcing drivers into the centre of the carriageway potentially causing accidents on this busy section of road. Chair advised that this issue had also been raised by a resident of Harpford at the meeting on Saturday and would be reported to Mike Brown. Residents are encouraged to report such issues on the Highways portal of the DCC website.</p>	
22/112	<p><b>To consider matters pertaining to footpaths and public rights of way in the Parish:</b> Dealt with during the Public Forum.</p>	
22/113	<p><b>Planning Matters:</b></p> <p>a) <b>To consider planning applications received prior to publication: 23/0004/FUL – Land north of Grange Farm, Southerton Installation of agricultural building, polytunnels, access track and compost toilet.</b> <b>As the applicant was in attendance, Chair proposed that the Public Forum be re-opened to enable him to address the meeting. Seconded by Cllr. Walker and resolved unanimously.</b> The applicant outlined plans for the business that he and his wife intend to operate on the site, growing and processing herbs to make dried herb products such as herbal tea. The business will be run as sustainably as possible with no-dig, chemical free farming causing minimal disruption to the land. It is intended to enhance the natural environment and support wildlife through wildflower, hedgerow and tree planting and the creation of a pond. The applicant explained that his wife is an ecologist. Cllr. Carpenter thanked the applicants for providing such detailed information in their Design and Access Statement from which their passion for the environment was clear. The comment of Stephen Reed, Senior Historic Environment Officer regarding the requirement for an Archaeological report to be carried out was noted and the applicant confirmed that discussions were ongoing and mitigation was in place. <b>Cllr. Carpenter proposed that the application be supported subject to the imposition of the pre-commencement condition proposed by the Senior Historic Environment Officer in his comment dated 23<sup>rd</sup> January. Seconded by Cllr. Hughes and resolved unanimously.</b></p>	

	<p><b>23/0010/FUL – Land north of Grange Farm, Southerton</b>  <b>Proposed temporary agricultural workers dwelling</b>  The applicant confirmed that the temporary dwelling would be occupied solely by himself, his wife and children. There will be no temporary workers on site. As this is a labour intensive business there is a requirement to live on-site. The applicant stated that, if the business was viable and sustainable, an application for a permanent dwelling would be made in the future.</p> <p><b>Cllr. Walker proposed that Council support the application subject to the imposition of a firm agricultural tie on the dwelling. Seconded by Cllr. Hughes and resolved unanimously.</b>  <b>Chair thanked the applicant for his attendance and proposed that the public session be closed. Seconded by Cllr. Hughes and resolved unanimously.</b></p> <p><b>23/0063/FUL – Fairholme, Exeter Road, NP</b>  <b>Conversion and extension of existing garage to provide a home office/studio</b>  Cllr. Lipczynski pointed out that both the flat roofed area and the raised seam metal roof conflicted with the Neighbourhood Plan. Chair confirmed that, as the existing roof is of grey slate, the proposed metal roof would contravene policy HDQ1.</p> <p><b>Cllr. Lipczynski proposed that Council object to the application on the grounds that the proposed roofing material conflicts with the Neighbourhood Plan. Seconded by Cllr. Tillotson and resolved with 7 votes in favour and 2 abstentions.</b>  <b>Clerk to upload Council’s comments on these applications to the planning portal.</b></p>	
	<p><b>b) To consider planning applications received after agenda publication</b>  None received.</p>	
	<p><b>c) Planning determinations/decisions advised</b>  <b>22/1176/FUL - Rose Cottage, High Street, NP - approved with conditions</b>  <b>22/22502/FUL - Minors, Venn Ottery - approved</b>  <b>22/2779/PIP – Land at Down Close – refused</b></p>	
	<p><b>d) Planning correspondence received:</b>  Receipt of notification of adoption of Luppitt Neighbourhood Plan acknowledged.</p>	
	<p><b>e) To note and respond to planning consultations received:</b>  EDDC Street Trading Policy consultation – closes 26<sup>th</sup> February 2023.  Council resolved not to respond to this consultation.</p>	
	<p><b>f) To consider Council’s Neighbourhood Plan Monitoring Report:</b>  Update circulated to Councillors in advance of the meeting.</p>	
	<p><b>g) Tree Matters:</b>  None reported.</p>	
22/114	<p><b>Financial Matters:</b></p>	
	<p><b>a) To consider and review Financial Reports to 16<sup>th</sup> January 2023 as per documents previously circulated to members and published on-line</b></p>	

Clerk

		<p>Noted. Chair advised that the Finance Committee would review the allocation of reserves at the February meeting.</p> <p><b>Clerk to note and add to the Finance Committee Agenda</b></p> <p><b>b) To note January payments approved by the Finance Committee as per documents circulated to members and published on-line.</b>  <b>Cllr. Walker proposed that payments in the sum of £4779.99 be approved. Seconded by Cllr. Lipczynski and resolved unanimously.</b>  <b>Clerk to note and action.</b></p> <p><b>c) To consider an application for grant funding from Exmouth &amp; District Community Transport.</b>  Cllr. Walker noted that, currently, only 5 residents of the parish are registered with this service. However, better publicity such as the article in the Parish Magazine may increase uptake and she was happy to continue support for another year.  <b>Cllr. Walker proposed that Council approve this grant application. Seconded by Cllr. Hughes and resolved 8 votes in favour, 1 abstention.</b>  <b>Clerk to note and arrange to make payment in April 2023.</b></p> <p><b>d) To consider an application for grant funding from Harpford Village Hall:</b>  Cllr. Carpenter felt that it would help Harpford Hall increase rental income if wi-fi was available in the hall and, on that basis, <b>proposed that this grant application be approved. Seconded by Cllr. Hughes and resolved 7 votes in favour, 2 abstentions.</b>  <b>Clerk to note and arrange payment.</b></p> <p><b>e) To discuss the appointment of an Internal Auditor:</b>  Chair confirmed that the search for a new internal auditor continues.</p> <p><b>f) To note the settlement of an insurance claim from the grounds maintenance contractor:</b>  Chair explained that an insurance claim had been received from a contractor whose mowing equipment had been damaged when he hit the old picnic bench fixings in Webbers Meadow. Chair confirmed that the fixings had now been removed.  <b>Questions to RFO from members of Council relating to the financial reports:</b>  None raised.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
22/115		<b>BUSINESS TO BE CONSIDERED:</b>	
	A	<p><b>To discuss EDDC notification of Community Assets Transfer Procedure as previously circulated:</b>  It was agreed that Council did not wish to make any applications for Asset Transfer at the present time.</p>	
	B	<p><b>To receive an update on the MUGA project and plans for its use and hire:</b>  It was agreed that the access to the MUGA requires improvement to avoid mud being walked into the surface.  Two quotations for floodlighting have been received to date – one in the sum of £14,000 (not including groundworks) and the second in the region of £21,000. Additional quotation to be sought from a local contractor.  <b>Clerk to note and action.</b></p>	<p>Clerk</p>



	<p>Clerk has investigated the cost of a power brush to maintain the surface of the MUGA. Two options have been found to date, one costing in excess of £4,000 and another £1,700 inc VAT.</p> <p><b>Chair and Clerk to hold conference call with S.106 Officer to discuss funding options.</b></p> <p>It was decided not to pursue the option of a 3-month trial with the on-line booking platform. Other avenues to be explored.</p>	Chair/Clerk
C	<p><b>To consider the parish celebration of the Coronation in May 2023:</b></p> <p>Cllr. Dalton confirmed that a planning meeting had taken place and it had been agreed to organise a Royal themed celebration on Monday, 8<sup>th</sup> May with various events and competitions and BBQ throughout the day, closing with a quiz in the evening. As the Bank Holiday Monday has been designated “The Big Help Out” it is hoped that residents will volunteer to assist with some of the activities/stalls.</p> <p>It was agreed that Council would only place bunting on Church Green and not down the High Street.</p>	
D	<p><b>To discuss the future use of Village Halls for parish business:</b></p> <p>Chair suggested that it reflects badly on Council that all meetings take place at the Pavilion of which the Parish Council is the sole trustee. Cllr. Bilenkyj proposed that Full Council meetings should always been held in the same venue to avoid confusion for residents. After some debate regarding access and parking <b>Chair proposed that all Full Council meetings will take place at the Pavilion but, throughout British Summer Time, sub-committee meetings will be held at Harpford Hall and NP Village Hall. The proposal to use NP Village Hall was resolved unanimously. There were 7 votes in favour of the use of Harpford Hall, 2 against.</b></p>	
E	<p><b>To consider Council’s policy with regard to the use of weedkillers and pesticides in the parish:</b></p> <p>Carried forward to the February Council meeting.</p> <p><b>Clerk to note and add to the February Agenda.</b></p>	Clerk
F	<p><b>To receive and note the annual reminder of Councillor’s obligations and duties in respect of NALC Legal Topic Note 30 (Defamation)</b></p> <p><b>All Councillors to confirm to Clerk that document has been received and the content noted.</b></p>	ALL
22/116	<p><b>To consider matters viewed as urgent by presiding Chair for discussion only:</b></p> <p>None raised.</p>	
22/117	<p><b>Date of next Ordinary Meeting</b></p> <p>Monday, 27<sup>th</sup> February 2023 at The Pavilion, Back Lane, Newton Popleford</p>	
22/118	<p><b>At 9.10pm it was resolved that, under the provisions of the Public Bodies (Admission to Meetings) Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.</b></p> <p>Chair thanked members of the public present for their attendance.</p>	
22/119	<p><b>Matters to be considered in committee session:</b></p> <p><b>a) Matters pertaining to the Surgery Building, Robert Way, Newton Popleford:</b></p> <p>Chair reported that he was still attempting to arrange a meeting with one of the beneficiaries of the restrictive covenant to discuss the</p>	

	<p>matter. In any event, legal advice already received will be pursued during February.</p> <p><b>b) Matters pertaining to the allotments and allotment tenancies:</b>  Clerk confirmed that the tenancy matter had resolved itself with the tenant voluntarily giving up his tenancy with immediate effect. The recent pruning of hedges had revealed that tenants are depositing rubbish on the banks and in hedgerows. It was agreed that tenants should be reminded that they are responsible for the removal of any non-compostable rubbish from site and that green waste should be placed in compost bins.</p> <p><b>Clerk to note and action</b></p>	<p style="text-align: right;"><b>Clerk</b></p>
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With no further business to consider Chair declared the meeting closed at 9.25pm.

**Minutes approved as a true reflection of the meeting**

**Signed** .....

**Date** .....