

NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL

Minutes of an Extraordinary Meeting of Newton Poppleford and Harpford Parish Council which took place at Harpford Hall, Harpford commencing at 7.35pm on Friday, 23rd August 2024

Present: Cllrs. Carpenter, Hughes, Tribble and Walker (quorate)
Jacqui Baldwin, Parish Clerk

There being no members of the public present a Public Forum was not held.

		Action
EOM24/01	To consider apologies for absence and approve if accepted:	
	Clerk advised that apologies had been received from Cllrs. Dalton, Malawana and Tillotson. Chair proposed that these apologies be accepted and approved. Seconded by Cllr. Hughes and resolved unanimously.	
EOM24/02	To receive any Declarations of Interest relating to items outlined in this Agenda	
	No declarations made.	
EOM24/03	Business of the meeting:	
	<p>A. To consider and, if thought fit, approve a quotation to carry out works required to repair the DAA lighting pole: Chair advised that a site meeting had taken place with the groundworks contractor and electrician. A quotation has subsequently been received indicating that digging a new trench to the MUGA for the installation of the floodlights and extending this to the DAA lighting pole will cost £2,250. There will be further costs for the ducting/cabling which have not yet been clarified. Clerk noted that the DAA Night Landing Site reserve fund currently contains £1,010 which is insufficient to cover this cost, no additional funds have been allocated to this project in this years' budget. Cllr. Carpenter requested confirmation that the landing site could be used without the lighting pole and the Clerk advised that the DAA have made it clear that the lack of floodlighting does not put anyone at risk. Cllr. Walker proposed that, in the absence of clarity on total costs and the lack of available funds, no repairs should be sanctioned at this time. Seconded by Cllr. Carpenter and resolved with 3 votes in favour and one against.</p> <p>It was agreed that this matter should be reconsidered at a future Council meeting when detailed costings are available. Clerk to note and action. Cllr. Hughes to communicate with the electrical contractor and Chair to speak to the grounds contractor.</p> <p>B. To consider matters pertaining to the installation of floodlights for the Multi-Use Games Area: i) Application for planning permission Clerk confirmed that an enquiry has been sent to EDDC to clarify the situation with regard to the requirement for planning permission. A response is awaited and, if required, an application will be made.</p>	Clerk SPT/HH

	<p>ii) Approval of quotation for installation works Chair proposed that the electrical and groundworks contractors be permitted to proceed with this project on the basis of estimates received and previously circulated. Maximum expenditure for all electrical and groundworks not to exceed £3,700 (plus VAT). Seconded by Cllr Hughes and resolved unanimously.</p> <p>It was agreed that, pending a response from EDDC on the planning issue, preparation works may be carried out, but the floodlights are not to be connected.</p> <p>iii) Provision of funding Clerk confirmed that there is currently £727 in the MUGA floodlights fund, £3,000 in the MUGA Improvement Fund and approximately £7,000 available in the CIL account. It was agreed that the MUGA floodlights fund should be used in its entirety, £1,500 should be paid from the MUGA Improvement Fund (to be replaced in April 2025) and the balance due paid from CIL funds.</p> <p>Clerk to note and action on completion of the works.</p>	Clerk
EOM24/04	<p>To receive an update as to the status of the casual vacancy for Newton Poppleford Ward:</p> <p>Clerk confirmed that the appropriate notices advertising the vacancy had been posted for the required period of 14 days. EDDC have now confirmed that no petition requiring an election has been received and, therefore, Council may proceed to co-opt.</p> <p>It was agreed that the vacancy should be advertised on parish noticeboards, website and social media as soon as possible. The deadline for receipt of expressions of interest to be 20th September. Council will consider candidates for co-option at the Council meeting to be held on 30th September.</p> <p>Clerk to note and prepare the appropriate adverts.</p>	Clerk
EOM24/05	<p>Matters considered as urgent by presiding Chair for discussion only: None so considered.</p>	

With no further business to consider, the Chair declared the meeting closed at 8.40pm.