

# NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL

Chair: Cllr. Susan P. Tribble  
Kwetu  
22 Lower Farthings  
Newton Poppleford EX10 0HE  
[clerk@newtonpopplefordandharpford-pc.gov.uk](mailto:clerk@newtonpopplefordandharpford-pc.gov.uk)

Clerk: Jacqui Baldwin  
c/o The Pavilion  
Back Lane  
Newton Poppleford EX10 0EZ

Dear Councillor,

You are summoned to an Ordinary Meeting of **Newton Poppleford and Harpford Parish Council** taking place at The Pavilion, Back Lane, Newton Poppleford at 7.15pm on Monday, 30<sup>th</sup> September 2024

All council meetings are open to the public and the press: Public Bodies (Admission to Meetings) Act 1960

**ALL MEETINGS MAY BE RECORDED BY MEMBERS OF THE PUBLIC**

**ALL MEETINGS ARE RECORDED BY THE PARISH COUNCIL**

**Chair of the meeting will outline Fire Regulations and Evacuation Procedure**

## Public Forum

Some reports may have been circulated beforehand and published on-line

- a) **“Heaths to Sea” Landscape Recovery of the Lower Otter Valley – Project Update from Kirstie Ellis, Heaths to Sea Project Manager.**
- b) County Councillor report: Cllr. Jessica Bailey
- c) District Councillor report: Cllr. Chris Burhop
- d) Report from Ted Swan, Parish Footpath Warden
- e) Report from the Climate Change Group
- f) Questions and representations from residents/parishioners

The Public Forum provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting, other than on Planning Applications or by special invitation of the Chair) to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Newton Poppleford and Harpford parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda. If any subject raised during the Public Forum requires discussion by Council it will be placed on the agenda for the following Council meeting.

## To consider the following business:

24/027	<b>To consider apologies for absence and approve if accepted: (LGA 1972 S.85(1))</b>
24/028	<b>Declarations of interest from members / Dispensations afforded:</b>
24/029	<b>To consider any matters listed on this Agenda that Councillors consider should be dealt with as confidential business as per the provisions of The Public Bodies (Admission to Meetings) Act 1960:</b>
24/030	<b>To consider and, if thought fit, approve the Minutes of the Council Meeting held on 29<sup>th</sup> July 2024 as previously circulated to members:</b> To consider any matters arising from those Minutes not dealt with elsewhere on this agenda: <ol style="list-style-type: none"><li>a) Parish Grounds Maintenance</li><li>b) De-silting works Back Brook</li></ol>
24/031	<b>To consider and, if thought fit, approve the Minutes of the Extraordinary Meeting of Council held on 23<sup>rd</sup> August 2024 as previously circulated to members:</b>
24/032	<b>To review the Minutes of the Council’s Finance Committee meeting held on 23<sup>rd</sup> September 2024 as previously circulated to members and, if thought fit, ratify recommendations made therein:</b> <ol style="list-style-type: none"><li>a) To approve new Financial Regulations as recommended by the National Association of Local Councils.</li></ol>
24/033	<b>To co-opt a new member of Council to fill a casual vacancy created by the resignation of Cllr. Bisseker:</b>
24/034	<b>Correspondence received (not previously circulated):</b>

24/035		<b>Planning Matters:</b>
		a) To consider planning applications received: 24/1816/FUL - Homefield Farm, Newton Poppleford 24/1857/FUL - 57 Burrow Lane, Newton Poppleford
		b) Planning determinations/decisions advised: 24/0449/FUL - Peshurst, High Street, NP approved with conditions 24/1548/FUL - Little Meadow, High Street, NP approved with conditions
		c) Trees: Notification of Tree Preservation Order 24/0036 – Minors, Venn Ottery
		d) To consider Council's Neighbourhood Plan Monitoring Report: Update circulated to Councillors in advance of the meeting.
		e) Update on EDDC Local Plan and review of site allocations:
24/036		<b>Financial Matters:</b>
		a) To consider and review Financial Reports to the end of August 2024 as per documents previously circulated to members and published on-line.
		b) To consider and, if thought fit, approve payments for August and September as per documents previously circulated to members and published on-line.
		c) Questions to RFO from members of Council relating to the financial reports.
		d) To note receipt of the External Auditor's Report and Certificate for the financial year 2023/24.
		e) To consider the recommendation of the Finance Committee regarding a Grant Application from Newton Poppleford Community Larder.
24/037		<b>To receive an update on matters pertaining to Public Rights of Way and Footpaths:</b>
		a) Red Bridge
24/038		<b>BUSINESS TO BE CONSIDERED:</b>
	A	<b>To discuss the recommendations of the Finance Committee regarding the Public WC Refurbishment Project:</b>
	B	<b>To receive an update on the MUGA Floodlights Project:</b>
		i) Planning Application
		ii) Funding
	C	<b>To receive a report on the progress of the Venn Ottery flood alleviation works:</b>
	D	<b>To consider matters pertaining to Highways and Highway safety:</b>
		i) Pedestrian Demand Survey
		ii) "Woodleys" Bridge
	E	<b>To note the launch of the new Parish Council website:</b>
24/039		<b>To consider matters viewed as urgent by presiding Chair for discussion only:</b>
24/040		<b>Date of next Ordinary Meeting:</b> Monday, 28 <sup>th</sup> October 2024 at The Pavilion, Back Lane, Newton Poppleford at 7.15pm
24/041		<b>It is proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.</b>
24/042		To receive an update on Council's application to the Lands Chamber for modification of the restrictive covenant on the former surgery building.

With no further business to consider, the Chair will declare the meeting closed.



**Jacqui Baldwin, Clerk to the Parish Council, 24<sup>th</sup> September 2024**

Under the Openness of Local Government Bodies Regulations 2014, members of the public are now permitted to take photographs, video and audio record the proceedings and report on all Council meetings (including on social media). No prior notification is needed but it would be helpful if you could let the Clerk or Chair know beforehand if you wish to film or record so that arrangements can be made to provide reasonable facilities for you to undertake such activity. This permission does not extend to parts of meetings which are not open to the public and you will be required to remove all recording equipment prior to the Council entering committee session.